



FOREIGN AFFAIRS MANUAL

VOLUME 7 – Consular Affairs

Change Transmittal: CON-451

Date: March 26, 2013

7 FAM 1300 APPENDIX R POSSESSION OF MORE THAN ONE PASSPORT BOOK

Changes

1. Summary:

The major policy change in this draft is the significant liberalization of the second passport policy:

- Applicants who demonstrate an ongoing need to obtain multiple visas may be issued a second passport book;
- Applicants are no longer required to change their itineraries or have their current passport book canceled to avoid the issuance of a second passport book; and
- Applicants can be issued a second passport book to avoid the cancelation of a passport book containing a valid visa.

Other major policy/procedural changes in this draft include:

- The circumstances in which the Department will not authorize issuance of a second passport book
- The issuance of second diplomatic, official, or no-fee regular passport books
- Suspense procedures for second passport book requests

Appendix R Exhibits:

- The Information Request Letter (IRL) exemplars exhibits have been removed and replaced with links to the CAWeb IRL Index. This change considerably shortened the appendix

2. If this issuance changed less than half the words, we formatted the changed text in *dark magenta italic*. If this issuance changed more than half the words, we did not use *dark magenta italic*. The CT line in each section shows when that section last changed.
3. Officers are reminded that Department-issued materials not codified in the Foreign Affairs Manual or its supplemental Foreign Affairs Handbook series generally have no regulatory validity (see 2 FAM 1111.1).
4. Administrative questions on the Foreign Affairs Manual or Handbooks can be directed to A/GIS/DIR, Office of Directives Management.

Filing Instructions (Paper Copies)

1. Remove and discard the old 7 FAM 1300 Appendix R (CT:CON-407; 06-29-2012), and insert the new 7 FAM 1300 Appendix R (CT:CON:451; 03-26-2013).
2. After inserting the material in the binder, insert this change transmittal letter immediately following the CT Checklist, then fill in the entry line for CT line for the appropriate and initial.

Distribution Notice

1. The Foreign Affairs Manual and Handbooks (unclassified) official version can be found on the State Department's Intranet site.
2. All posts and offices keeping paper versions of the Foreign Affairs Manual are responsible for maintaining the FAM on a current basis (see 2 FAM 1116.5).
3. Use **KFAM** and **AINF** TAGS on **all** communications on FAM/FAH issues.